

**HOST COMMUNITIES
STANDING COMMITTEE MEETING MINUTES
Tuesday, December 12, 2017 – 12:00 p.m.
Niagara County Department of Economic Development**

Representatives Present:

Mark Laurrie
Paul Casseri, Superintendent
Lou Paonessa
Tom Burgasser, Esq.
Scott Hapeman, Esq.
Lee Wallace, Supervisor, VICE CHAIRPERSON
Steve Broderick, Supervisor
Thomas O'Donnell, Esq., CHAIRPERSON

Niagara Falls City School District
Lewiston Porter School District
New York Power Authority
Niagara County
Niagara Wheatfield School District
Town of Niagara
Town of Lewiston
City of Niagara Falls

Alternates/Guests:

Jackie Siegmann

Town of Niagara

Staff Present:

Mary Melloni, Recording Secretary
Stan Widger, Esq., NPC Counsel, Nixon Peabody – Via Teleconference

1.0 Call to Order

Chairperson O'Donnell called the Host Communities Standing Committee meeting to order at 12:10 p.m.

2.0 Roll Call

Ms. Melloni called the roll.

3.0 Pledge of Allegiance

Chairperson O'Donnell led the Pledge of Allegiance.

4.0 Introductions

5.0 HCSC 3-Year Audit RFP – S. Hapeman, Esq.

Mr. Hapeman explained that an RFP was sent to ten different entities. In response there were three firms that stated they did not wish to make a proposal; six firms did not respond; and one proposal was received. The proposal was from Lumsden McCormick LLP, the firm that currently performs the Niagara Power Coalition Audit from year to year and a firm that has an excellent reputation. Their proposal was for \$3,000 plus out-of-pocket expenses that would be approximately \$150. This is half the cost of the previous audits performed for the HCSC. Mr. Hapeman made the motion to approve Lumsden McCormick as the firm to perform the 3-year Audit of the HCSC, seconded by Mr. Burgasser. Motion passed.

6.0 Any other Matters

7.0 Next Meeting: January 30, 2017 - 12:00 p.m.

8.0 Adjournment

A motion was made to adjourn by Mr. Hapeman, seconded by Mr. Burgasser. Meeting adjourned at 12:13 p.m.

Respectfully submitted,

Mary P. Melloni
Recording Secretary